

## General Terms and Conditions FiBL-events

### 1. Applicability

The following general terms and conditions are valid for all FiBL-events that are registered online via the FiBL Registration Service (<https://registrationservice.fibl.org>). All services provided in the context of the meeting will be subject to these General Terms and Conditions. By registering, you are agreeing to these Terms and Conditions.

### 2. Concluding the agreement

Once you have registered for the meeting, you will receive confirmation by email.

### 3. Cancellation

(1) Cancellations must always be made in writing and sent by post or by email.

(2) Where cancellation occurs more than 20 days prior to the start of the meeting it is free of charge.

Where cancellations occur more than 5 days prior to the start of the meeting, an administration fee of CHF 40.- will be charged.

Where cancellation occurs later than this, but prior to the start of the meeting an administration fee of CHF 90.- per day will be charged.

Where an individual fails to attend and has not cancelled in advance, the full course costs are also payable. It is acceptable to send a stand-in to the meeting.

### 4. Changes to the programme, place or timing of the meeting

(1) Where there is good reason to do so, the organiser is entitled to change the place and/or timing of meetings. Attendees will then be permitted to withdraw.

(2) Where there is good reason to do so, the meeting may be cancelled; any charges that have already been paid will be refunded. No claims for compensation above and beyond this will be valid. Irrespective of this, the organiser may cancel the meeting up to 14 days before it starts without giving a reason.

(3) In case of force majeure, for example war, unrest, natural disaster, fire, strike, lock-out, sabotage by third parties, official order etc., neither party may hold the other liable for any delay to or non-performance of the agreement which results from this force majeure.

(4) The organiser reserve the right to make changes to the programme.

## **5. Prices and services**

The prices quoted in the programme cover the services listed in that programme. No compensation will be made for any services not accepted in their entirety.

## **6. Liability**

Regardless of the legal reason, the organisers are only liable for financial and material damage arising intentionally or from gross negligence. The organisers accept no liability for: accidents occurring during the meeting, or en route to or from the meeting venue; theft; or loss of or damage to any items.

## **7. Data protection**

(1) You can register for our seminars and events via our online application service. For this purpose, the following data marked as mandatory data must be entered: selected event, first name, surname, organization, phone number, e-mail address, street, postal code, city and country. We need this data to register your online application for the selected course and to enable your participation in the course. The provision of further, specifically marked data is voluntary and is used in order to optimize the seminar content and to be able to use further contact options with you. You are entitled to withdraw your consent to the above paragraph at any time.

(2) The legal basis for this is our legitimate interest in offering you an online application for our courses in accordance with Art. 6 Par. 1 S. 1 lit. f GDPR. The data will not be passed on to third parties or used in any other way.

(3) If you do not wish to apply online, you can also contact us at the address given in the imprint to register for our seminars.

(4) As part of the application service, you can voluntarily choose the option to release your data for the purpose of networking. Your details (first name, last name, organization, street, postcode, city, telephone, e-mail) will be recorded in a list of participants, which will be sent to the other participants by e-mail or given in person. Your data will be entered in the participant lists on the basis of your consent; the legal basis is Art. 6 para. 1 sentence 1 lit. a GDPR. Your data will not be used for any other purpose than the compilation of participant lists. Consent to appear on the list is given separately for each seminar and can be revoked at any time with effect for the future.

## **8. Applicable law and jurisdiction**

- (1) The provisions of Swiss law shall apply exclusively to all relationships under the agreement.
- (2) The place of jurisdiction for all claims relating to your order is Laufenburg, Switzerland.
- (3) The organiser is also entitled to bring legal action under a different jurisdiction.
- (4) Should any individual provisions be or become ineffective, this will not affect either the effectiveness of the rest of the agreement or these Terms and Conditions.

## **9. Address**

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